



## IFSSH EXECUTIVE COMMITTEE

### NOMINATION SUMMARY: NOMINATING COMMITTEE MEMBER-AT-LARGE

#### Nominee:

Name: \_\_\_\_\_

IFSSH Member Society: \_\_\_\_\_

Contact email address: \_\_\_\_\_ Contact phone number: \_\_\_\_\_

#### Nomination:

Name of the Nominating Society or Nominating IFSSH Executive Committee Member:  
\_\_\_\_\_

Contact person and position: \_\_\_\_\_

Contact email address: \_\_\_\_\_ Contact phone number: \_\_\_\_\_

#### Submission checklist:

1. I confirm that I have read the IFSSH Executive Committee Nomination Guidelines
2. I confirm that I have read the Nominating Committee Member-at-Large position description and agree, if elected, to carry out all duties enumerated therein. I furthermore confirm that I will make every effort to attend all Nominating Committee meetings be they in-person or virtual.
3. I confirm that I have completed a term as IFSSH Delegate from my society 
  - Dates \_\_\_\_\_
4. I have attended the following IFSSH Triennial Congresses: 
  - i. \_\_\_\_\_
  - ii. \_\_\_\_\_

(Add additional lines, if indicated)
5. I have enclosed:
  - a letter of nomination from
    - the Executive Committee (or equivalent) of my IFSSH Member Society
    - OR**
    - an IFSSH Executive Committee Member (past or present)
  - A statement of how I envision contributing to the pursuit of the mission and goals of the IFSSH (1 page maximum)

- A summary of the knowledge and experience I would bring to this position, including my involvement in IFSSH activities, my contributions to my society, and my administrative experience in organizations (2 pages maximum)
- An abbreviated curriculum vitae (1 page maximum)
- A recent high resolution JPEG photograph

This coversheet and the full nomination documents listed above should be forwarded to the IFSSH Secretary-General (email: [administration@ifssh.info](mailto:administration@ifssh.info)).

**The closing date for nominations is 24<sup>th</sup> December 2024.**

**NO NOMINATIONS WILL BE ACCEPTED AFTER THIS DATE**

Nominations will be considered by the IFSSH Nominating Committee. The IFSSH will not undertake any correspondence with nominees during the submission or assessment period.

The IFSSH Delegates' Council will be advised of the recommended nominees by 24<sup>th</sup> February 2025.

The elections will occur at the 2025 IFSSH Delegates' Council annual meeting (to be held within the IFSSH Congress, Washington, D.C. - 24<sup>th</sup>-28<sup>th</sup> March 2025).

Applicants should be aware that the IFSSH bylaws prohibit members of the Nominating Committee from running for any elected IFSSH office during their Nominating Committee term.

- Please consider this bylaw provision before applying for the 2025-2028 Nominating Committee Member-at-Large position.
- No 2025 -2028 Nominating Committee member will be eligible to apply for the 2028 – 2031 Executive Committee Member-at-Large or Communications Director positions, the elections for which will occur in Singapore in 2028, and the nomination for which will be managed by the 2025 -2028 Nominating Committee.