



IFSSH EXECUTIVE COMMITTEE

NOMINATION SUMMARY: **COMMUNICATIONS DIRECTOR**

Nominee:

Name: _____

IFSSH Member Society: _____

Contact email address: _____ Contact phone number: _____

Nomination:

Name of the Nominating Society or Nominating IFSSH Executive Committee Member:

Contact person and position: _____

Contact email address: _____ Contact phone number: _____

Submission checklist:

1. I confirm that I have read the IFSSH Executive Committee Nomination Guidelines
2. I confirm that I have read the Communications Director position description and agree, if elected, to carry out all duties enumerated therein. I furthermore confirm that I will make every effort to attend all Executive Committee meetings be they in-person or virtual.
3. I have enclosed:
 - a letter of nomination from
 - the Executive Committee (or equivalent) of my IFSSH Member Society
 - OR**
 - an IFSSH Executive Committee Member (past or present)
 - a statement of how I envision contributing to the pursuit of the mission and goals of the IFSSH (1 page maximum)
 - A summary of the knowledge and experience I would bring to this position, including my experience managing organizational websites, social media and archives (2 pages maximum)
 - NB: A portfolio of examples may be included (additional 2 pages maximum)
 - An abbreviated CV (1 page maximum)
 - A recent high resolution JPEG photograph.

This coversheet and the full nomination documents listed above should be forwarded to the IFSSH Secretary-General (email: administration@ifssh.info).

The closing date for nominations is 24th December 2024.

NO NOMINATIONS WILL BE ACCEPTED AFTER THIS DATE

Nominations will be considered by the IFSSH Nominating Committee. The IFSSH will not undertake any correspondence with nominees during the submission or assessment period.

The IFSSH Delegates' Council will be advised of the recommended nominees by 24th February 2025.

The elections will occur at the 2025 IFSSH Delegates' Council annual meeting (to be held within the IFSSH Congress, Washington, D.C. - 24th-28th March 2025).